

29 March 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King  
Director of Logistics

SUBJECT: Report of Significant Logistics Activities  
for Period Ending 29 March 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred  
During the Preceding Week:

S E C R E T

d. LIMS: Members of the Booz-Allen & Hamilton (BAH) staff have been meeting with various representatives of the Supply Division during the past week. From sitting down and observing how requests are processed in the Supply Management Branch to attending classes on the Inventory Control System (ICS), the purpose of these meetings is to ensure that BAH representatives understand what we need to be able to do under LIMS. Additional meetings have been held with BAH representatives on the subject of allocations, approvals, and financial systems [REDACTED]

f. Installation of Headquarters Barricades: Procurement Division, OL, received a request from the Office of Security (OS) for the installation of the hydraulic barricade system at the Headquarters compound. Delta Scientific Corporation, the original equipment manufacturer, agreed to perform the installation and will submit a cost proposal. After agreement, the contractor estimates a 30-day delay before work can begin because of their heavy workload. [REDACTED]

g. Systems Furniture Procurement for National Photographic Interpretation Center (NPIC): Procurement Division representatives had two preliminary planning meetings with NPIC personnel to develop a Request for Proposal (RFP) package. A requirements contract will be awarded for 760 workstations totaling approximately 2.8 million dollars. [REDACTED]

h. New Building:

Bid Package 1 - GSA reports that efforts to award the first construction contract are proceeding normally. No protests have arisen and contract award is still projected for mid-April. Requests have been received from the low bidder, Hyman Construction Company, for site access so that their management planning can proceed.

Bid Package 2 - The final designs for the new office building will be submitted to the National Planning Commission for final review. The Commission staff will study the plans for approximately 30 days before formulating recommendations. Formal Commission action on this final project review is not expected before 31 May.

Bid Package 3 - GSA will release the bid package covering renovation of the powerhouse on Friday, 29 March. Bid opening for this contract is scheduled for 2 May. Site visitation for prospective bidders is scheduled for 25 and 26 April. Based on the great interest shown in Bid Package 1, Printing and Photography Division production was increased to 200 copies of 85 drawings each, with a total of 707 pages of accompanying text for each package.

A-E Incentive Award - The Deputy Director of Logistics travelled to Detroit on 27 March to present a check to Smith, Hinchman and Grylls for the incentives earned during the preliminary design phase of the new building project.

25X1 i. Front Entrance Barricades: Mockups of various barricades for the front entrance to the Headquarters Building were reviewed, and approval was given to prepare design drawings for the selected barricades. Drawings are currently in progress.

25X1 j. Headquarters M&O: Last week Allied Maintenance scrubbed and burnished all main corridors from the second floor through the seventh floor and half of the first floor including the terrazzo portion, cleaned the tracks of outside doors to elevators 5 through 8 from the first to the third floors, and cleaned the legs of benches throughout the first floor.

25X1 k. South Building: The removal of asbestos material from the duct work in the third floor corridor of South Building began on 22 March. The work will be performed at night and is expected to be completed in four weeks. GSA has agreed to a one-time contract to clean all restrooms in South, Central, and East Buildings at night.

25X1

3. Significant Events Anticipated During the Coming Week:

25X1 a. Briefing for State Department Official: Mr. John Condayan, Deputy Assistant Secretary of State for Operations, will be visiting OL for briefings on 2 April. [redacted]

25X1 b. Seal Medallion Presentation: The Director of Logistics will meet with LTC Frank A. Widic, Jr., USAF and his family on 4 April, prior to the presentation of the Seal Medallion to Colonel Widic by Mr. Briggs. The Seal is presented in recognition of his 17 years of support to the Agency as a member of the focal point system. [redacted]

25X1 [redacted]  
Daniel C. King *for*